

# AUDIT & RISK COMMITTEE

The next meeting of the Audit & Risk Committee will take place at  
12:30 on Wednesday 29 May 2024 via Teams

## AGENDA

	Time	Paper
20/24 Chair's Welcome		
21/24 Declaration of Conflict of Interest		
22/24 Register of Members' Interest		
23/24 Apologies for Absence		
24/24 Minutes of Previous Meeting held on 8 February 2024		A
25/24 Matters Arising		
<b>SECTION A – ITEMS FOR APPROVAL</b>		
26/24 Internal Audit Assignments – Follow up Review (K Robb, ToR 2.8)		B
27/24 Internal Audit Assignments – Credit Control (K Robb, 2.7, 2.11)		C
28/24 Internal Audit Assignments – Purchasing and Procurement (K Robb, 2.7, 2.11)		D
29/24 External Audit Plan (C Brown, ToR 2.10)		E
30/24 Review of Financial Regulations (K Robb, ToR 2.11)		F
31/24 Terms of Reference (Annual) (I Earp)		G
<b>SECTION B – ITEMS FOR DISCUSSION</b>		
32/24 Strategic Risk Register (K Robb, ToR 2.9)		H
33/24 Business Continuity Plan (K Robb, ToR 2.9)		I
34/24 NFI Update (K Robb, ToR 2.13)		J
35/24 Audit Recommendations Monitoring (K Robb, ToR 2.8)		K
36/24 Committee Review (I Earp, ToR 2.16)		L
<b>SECTION C – ITEMS FOR INFORMATION</b>		
37/24 Register of Corporate Gifts (K Robb, ToR 2.13)		M

- |       |  |   |
|-------|--|---|
| 38/24 | Information Update (K Robb/l Earp)             | N |
| 39/24 | Papers for Publication (Standing Item)         |   |
| 40/24 | Any Other Business (Standing Item)             |   |
| 41/24 | Date of Next Meeting – Thursday 3 October 2024 |   |

**SECTION D - ITEMS FOR DISCUSSION/APPROVAL WITHOUT INTERNAL AUDIT PRESENT**

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|-------|---|---|
| 42/24 | Internal Audit Procurement (FOR APPROVAL)<br>(K Robb, ToR 2.4)                    | O |
| 43/24 | Annual Review of Internal Audit Performance (FOR DISCUSSION)<br>(K Robb, ToR 2.5) | P |

**Meeting between Committee Members and Vice Principal – to follow directly after main Committee meeting.**