

### **Ratification of Internal Audit Procurement**

#### **1.0 PURPOSE OF PAPER**

##### **For decision**

- 1.1 To ask Members to ratify the procurement process and decision for the appointment of the College's internal auditors.

#### **2.0 EXECUTIVE SUMMARY**

- 2.1 A procurement exercise was carried out, under the APUC framework, earlier this year to appoint internal auditors for the College for the period August 2024 to July 2027.
- 2.2 Only one tender was received. This was scored for quality and price. A presentation to the Chair of Audit & Risk Committee, Vice Principal Finance & Corporate Services and Director of Finance & Procurement was held on 16 May. The total score for the submission was 91.25 out of 100.
- 2.3 The appointment was approved for recommendation to the Board at the Audit and Risk Committee Meeting on 29 May 2024. In order to fit with timescales for appointment it was agreed that the decision be approved, or otherwise, by Board via email and ratified at the next Board meeting, 27 June 2024.
- 2.4 The Board Secretary emailed all Board Members on 30 May 2024 asking for approval, or otherwise by 12 June 2024. After a second email on 12 June 2024 the required 50% of Members approved the appointment of the internal auditors.

#### **3.0 RECOMMENDATION(S)/ACTION(S) REQUIRED**

- 3.1 I recommend that the Regional Board: -
  - 3.1.1 Ratify the appointment of Wylie Bissett as the College Internal Auditors for another three years.

#### **4.0 BACKGROUND**

- 4.1 N/A

## 5.0 IMPLICATIONS AND CONSIDERATIONS

### 5.1 Financial Implications

The price of the tender came in at £10,700 pa, £500 higher than that originally forecast.

### 5.2 Learner Implications

### 5.3 Staff Implications

### 5.4 Equality and Diversity Implications/Equality Impact Assessment

### 5.5 Sustainability/Environmental Implications

## 6.0 RISK COMMENTARY

6.1

## 7.0 CONCLUSION

7.1 NA.

Ray McCowan, Board Chair

**Previous Board or College Committee Approvals:** None

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